

**8 80 Cities**

364-401 Richmond St W  
Toronto, Ontario  
Canada M5V 3A8

416-591-7404  
880cities.org  
@880Cities

## 8 80 Cities Summer Project Intern Position

We're looking for an intern to support our project team delivering projects that will bring community ideas to life in public spaces!

**Application Deadline:** Friday May 1, 2026, 3PM EST

**Estimated Start Date:** Monday May 28, 2026

**Wage:** \$27/hour

**Hours:** 35 hours/week

**Reports to:** Project Manager, Director

**Term:** 8 weeks

**Location:** The 8 80 Office is located at 364-401 Richmond Street West, Toronto. We are looking for a candidate based in the Greater Toronto Area. Work is a mix of remote, in-office, and on-site in community and public spaces. Candidate must be willing to travel within the GTHA and work in the evenings and weekends.

**Notes:** Position involves travel within the GTHA and work on evenings and weekends. Candidates should also be comfortable spending time outdoors in public spaces doing light to moderate physical activity including walking, bicycling, and lifting pop-up placemaking materials.

### **Job Description:**

The Summer Project Intern will support our various projects, programs, and initiatives related to our mission to ignite action and challenge the status quo to create healthier, more equitable, and sustainable cities for all people. Under the supervision of our Directors and Project Managers, the Summer Project Intern will be responsible for supporting community engagement processes, rapid prototyping in public space, coordinating public events, analyzing engagement data, and developing eye-catching communications materials and data visualizations. This role requires strong communications skills and the ability to coordinate across multiple tasks and projects. Knowledge of public space and transportation equity, and a passion for city building is a must.

### **Skills/Qualifications:**

Required:

- Applicants must be between 15 and 30 years of age at the beginning of the employment period
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment and
- Have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations
- Enrolled in an undergraduate or graduate program in urban planning, urban design, public health, community development, or a related field
- Excellent English communication skills (written and oral)
- Strong graphic design skills
- Community engagement experience - Comfortable speaking to and engaging with diverse audiences about urban planning topics



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- Detail oriented, organized, and conscientious.
- Self-directed, reliable, and responsible
- Creative and collaborative

#### **Assets:**

- Professional experience in urban planning, urban design, public health, community development, or a related field
- Experience with data analysis
- Ability to create infographics and digital renderings.
- Experience writing project reports, press releases, blogposts.
- Experience in digital marketing and social media.

#### **Tasks & Responsibilities:**

Work closely with Project Managers and Project Coordinator to support:

- Data entry and analysis
- Community event logistics
- Project communications (e.g stakeholder engagement and email communication, graphics, illustrations, digital presentations, reports, and social media posts/content)
- Coordinate public events and activations.
- Writing summary reports
- Background Research

#### **About 8 80 Cities**

8 80 Cities is a non-profit organization based in Toronto, Canada. Our mission is to ignite action and challenge the status quo to create healthier, more equitable, and sustainable cities.

We are guided by a simple but powerful question: What if everything we did in our cities was great for an 8-year-old and an 80-year-old? We believe if you start there, you can create better cities for all people.

To learn more about our organization and the work that we do please visit [www.880cities.org](http://www.880cities.org)

8 80 Cities is an equal opportunity employer. We celebrate diversity, promote equity, and are committed to creating an inclusive environment for all employees.

We are striving for a staff team that is representative of the communities where we work, and we encourage applications from BIPOC candidates and individuals with lived experience that are currently underrepresented in the placemaking sector.

#### **How to apply:**

Please send your resume and cover letter **in one electronic PDF file (labelled with your first and last name)** in confidence by Friday, May 1, 2026, no later than 3:00 pm ET to: Amanda O'Rourke, Executive Director [aorourke@880cities.org](mailto:aorourke@880cities.org). Please reference "2026 Summer Intern 8 80 Cities\_Your name\_Your last name" in the subject line of your email. Only successful candidates will be contacted for an interview.